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Board Meeting

Board Office, University Park Plaza

January 25, 2012

MINUTES

Members Present [in-person]: Kyle Nordine, LNHA, Chair	Chandra Mehrotra, PhD, Public Member
Nancy Tuders, RN	Ann Tagtmeyer, Public Member
Members Present [via conference call]: Robert Held, LNHA-DHS ex-officio	
Thomas Pollock, LNHA, Sec'y	Christine Rice, Public Member
Members Absent: James Bircham, LNHA, Vice-Chair	Jennifer Pfeffer, LNHA
Darcy Miner-MDH ex-officio	Jane Pederson, MD
Staff: Randy Snyder, Executive Director	Jan Strum, Office Manager

I. CALL TO ORDER

Chair, Kyle Nordine called the meeting to order at 10:40 a.m.

II. ADDITIONS TO/APPROVAL OF AGENDA and BOARD MINUTES

There were no additions to the agenda. Motion by Tagtmeyer, second by Tuders to approve minutes of the October 26, 2011, as emailed, carried unanimously.

III. HOT TOPICS

Different format used for this board meeting, utilizing conference call-in, since several members could not attend in person. Discussion will be held at the April board meeting to determine if this approach is an occasional option.

IV. STANDARDS OF PRACTICE COMMITTEE

Meeting held this morning. Karen Andrews is our new Assistant Attorney General.

V. ACTION ITEMS

A. Education Review Appeal by Applicant

The Education Committee reviewed this file at their October 2011 meeting and found the applicant, who was requesting waiver of courses taken more than seven years ago, does not meet current course waiver requirements and denied the request. The applicant has appealed this finding to a full board review. Discussion resulted in agreement by members that all candidates for licensure must meet current course requirements as stated in board rules. Nordine made a motion to deny the course waiver appeal, second by Mehrotra. Roll call of six voting members: unanimous aye. [ex-officio are non-voting members]

B. Education Committee, 1/25/12 meeting – 10am

There are more appeals of course reviews, mostly due to an increase in the number of applicants from online and other schools with long-term-care programs that do not meet Minnesota-specific requirements. A new master's program is in preliminary discussions and considering applying for BENHA approval.

C. Sunset Commission Update

Discussion regarding the process, beginning with the first presentation to the Commission on December 5, 2011. The 17 health-licensing boards have had two consistent requests:

1. Create Dedicated Special Revenue Fund: exclusive to the operations and expenses of the Board.
2. Allow the Request for Proposals (RFP) to proceed for the DRLIMS electronic technology system known internally as the Discipline, Regulatory, Licensing, Information Management System. This proposal would be health-licensing specific, rather than the generic system proposed by OET.

The final report will follow the last meeting prior to the legislative session. It will be posted at the Board website when available.

The policy statement prepared by/for all the health-licensing boards was shared with board members. There was board consensus to continue to monitor for the final action and recommendation of the Sunset Commission. The legislature must statutorily re-establish the authority for the Board to exist or it will sunset on June 30, 2012.

VI. EXECUTIVE DIRECTOR'S REPORT

The terms of Birchem, Rice, and Tagtmeyer technically expire in January. Board members continue to serve until the governor has made new or re-appointments or June 30, 2012, whichever is sooner. If new/re-appointments have not been made before June 30, the terms are automatically continued for four years.

Lodging expense: January 25, 2012, Board meeting – Mehrotra (and Education Committee)

Renewal time will immediately follow our April board meeting and Mr. Snyder asked if there were any immediate communication items for the newsletter to inform him so that staff can prepare the newsletter for the April board meeting. Nancy Tuders suggested a reminder on the LNHA Vulnerable Adult Act and Elder Justice issues.

VII. RULES COMMITTEE

No meetings.

VIII. EDUCATION COMMITTEE

- A. There were 2 courses waived, no courses denied, 835 licensees, 62 applicants, 1 current acting permit on 12/31/2011. Fourteen new licensees issued 4/1/2011-9/30/2011.

IX. BOARD MEMBERS' REPORTS

- A. Council of Health Boards – No meeting.
- B. HPSP – no report.

X. Other Business

Next Board Meeting: Wednesday, April 25, 2012.

XI. ADJOURNMENT

The meeting was adjourned at 11:11 a.m.

Recorder: Jan Strum, Date: 4/25/12
Jan Strum
Office Manager

Attest: Thomas Pollock, Date: 4/25/12
Thomas Pollock
Secretary